

ACE Integration Head Start Annual Report
EL13 (July 1, 2013 – June 30, 2014) – Advent of Early Learn

Published: April 2, 2015

Introduction

This report was prepared to comply with the Head Start Reauthorization Act of 2008. The act states that:

Each Head Start agency shall make available to the public a report published at least once each fiscal year that discloses information from the most recently concluded fiscal year, except that reporting such information shall not reveal personally identifiable information about an individual child or parent:

- (A) The total amount of public and private funds received and the amount from each source.
- (B) An explanation of budgetary expenditures and proposed budget for the fiscal year.
- (C) The total number of children and families served, the average monthly enrollment (as a percentage of funded enrollment), and the percentage of eligible children served.
- (D) The results of the most recent financial audit and Federal audit.
- (E) The percentage of enrolled children that received medical and dental exams.
- (F) Information about parent involvement activities.
- (G) The agency's efforts to prepare children for kindergarten.

ACE Integration Head Start Mission Statement

ACE (Acceptance of Self and others, Creativity and Ecology) Integration Head Start seeks to be an agent of change to families from Bushwick and beyond by providing a high quality bilingual early childhood education, based on the Reggio Emilia philosophy, and a social service program, for children of all abilities and their families so that they are encouraged to lead self-reliant and productive lives.

Table of Contents

	<u>page</u>
Introduction and Mission Statement	2
Public Funds received	4
Budgetary expenditures for EL 13	4
Budget for EL 14 (current)	4-5
Service to Children and Families	5
Enrollment	5
Health	5
Parent Involvement	5-6
Kindergarten Preparation	6

Public Funds Received**
EL14

Funds received:	
Head Start Federal Funds	\$1,384,666
Head Start – UPK	\$ 150,300
Child & Adult Care Food Program (CACFP)	\$ 124,100
In-Kind	\$1,434,520
Other	\$ 42,565
Total Funds Received	\$3,136,151

Budgetary Expenditures
EL14

Head Start Grant:	
Personnel	\$ 717,757
FICA	\$ 58,068
Unemployment Insurance	\$ 8,358
Welfare Fund	\$ 2,016
Pension	\$ 70,650
Health Insurance	\$ 107,793
Consumable Supplies	\$ 39,795
Travel	\$ 3,678
Consultants	\$ 46,054
Equipment Purchase	\$ 1,888
Food	\$ 76,158
Renovation	\$ 70,051
Other Cost	\$ 1,199,130
Total Expenditures	\$3,136,151

**ACE Integration Head Start received no private funding for EL14

For the EL14 Fiscal Year, 99.5% of ACE Integration Head Start’s total expenditures were for program, training and family support. The remaining .5% was for administration.

The above budget reflects services to 116 Head Start children and families. Services were provided year round from 8-4pm daily.

EL 15 Budget (current)

Budgeted Funds:

Head Start Federal Funds	\$1,384,666
Head Start – UPK	\$ 150,300
Child & Adult Care Food Program (CACFP)	\$ 124,100
In-Kind	\$1,434,520
Other	<u>\$ 42,565</u>

Total Funds **\$3,136,151**

The above budget reflects services to 110 Head Start children and families. Services are provided year round from 8-4pm daily.

Services to Children and Families

Our grant allows us to provide Head Start services to 110 children and families.

Enrollment: ACE Integration Head Start is a federally funded delegate agency of NYC’s Administration of Children Services. As children leave the program during the year, they are replaced by others. We served 54 children with special needs (Inclusion) in EL14 (47% of our children) and are currently serving 47 Inclusion children (. A maximum of 10% of our children are allowed to be over the poverty line and we served 10 in EL14. Further, we served 2 homeless children and 3 foster children. 64% of our children were Hispanic and 36% of our children were Black or African-American.

Health: ACE Integration Head Start places a strong emphasis on the overall health and well-being of the children and families we serve. Families are assisted in locating either free or low-cost medical and dental care for their children. Their Family Worker will help them enroll in Medicaid if they have no health care coverage. In addition, the program partners with physicians and dentists who provide free or low-cost services for our children. Because of these efforts, 100% of all children served during the 2013 – 2014 school year received medical and dental exams. In order to promote good health in the classroom, all meals and snacks are planned by a registered dietician and meet the nutrition standards established by CACFP. The program switched years ago to only using whole grains and serving 1% milk, and reduced the sugar, fat, and sodium in meals served to the children. We also limit the consumption of juice, only serving it once a week. During breakfast, lunch and snack times, children learn about various foods and beverages that are healthy. Activities by the classroom Teachers and the nutritionist teach the children the value of healthy eating and exercise.

Parent Involvement: Parents are a child's first and most important teacher. To assist Head Start parents in taking an active role in their children's education, both now and in the future, the program emphasizes parent involvement. We teach parents about the stages of child development and what they can do to nurture development at each stage. Head Start parents are encouraged to work with their children at home and to volunteer in the program. The following are a sample of the parent involvement activities held during the 2013 – 2014 school year:

- Parent Orientations
- Transition Activities
- Monthly Parent Meetings – Classrooms
- Monthly Policy Committee (DAPC) Meetings
- Parent Health and Wellness Fair
- Parent Workshops
- Parent Volunteers and Trip Volunteers
- Parent/Teacher Conferences
- Home Visits
- Mother's and Father's Day Breakfast
- Family Thanksgiving Luncheon
- Harvest Festival
- Moving On Ceremony

Preparing Children for Kindergarten: Each year, approximately 60% of our students are expected to enter regular kindergarten with reduced or no support from related services. Our goal is for educational, health and social service resources to have become demystified and for parents to utilize more community resources. We strive to help parents, mothers especially, to feel a greater sense of empowerment as an advocate for their children by the time they leave our care. We conduct the following:

- (1) Assist parents in becoming their children's advocate as they transition to Head Start from home and from Head Start to elementary school.
- (2) Work to prepare parents to become their children's advocate through transition periods by providing that, at a minimum, a staff-parent meeting is held toward the end of the child's participation in the program to enable parents to understand the child's progress while enrolled in Head Start.
- (3) Promote the continued involvement of Head Start parents in the education and development of their children upon transition to school by providing education and training to parents to prepare them to exercise their rights and responsibilities concerning the education of their child in the school setting; and by teaching parents to communicate with teachers and other school personnel so that they may participate in decisions related to their child's education.
- (4) Use school readiness goals to transition the child easily into kindergarten.